

# STARFLEET REGION ELEVEN



## AWARDS PROGRAM HANDBOOK

VERSION 2.0

Approved by the Region11 Chapter Commanding Officers 18/05/2009

The Office of the Regional Coordinator Region 11  
STARFLEET the International Star Trek Fan Association  
<http://www.regioneleven.com>



## The Region 11 Awards Program Is To:

Recognize the outstanding STARFLEET members and chapters in Region 11

Encourage the STARFLEET members and chapters of Region 11 to strive for excellence.

Facilitate Region 11 participation in the STARFLEET International Awards Program.

## Regional Awards:

These are the highest awards given by Region 11 and whenever possible, presented at the Regional Summit. They are awarded only once annually and correspond to efforts and achievements undertaken during the previous calendar year.

The Awards Director must receive the nominations by March 31.

"Basis for recommendation" has a 750-word limit, 750 words should be plenty. Although it is absolutely up to you how you write your nominations, your candidate has a much better chance if their nomination has a solid write up. Lists of activities do not tell us much about the candidate, except what their calendar looked like for the year. Same with lists of chapter awards, or Academy courses taken. Be descriptive. Remember that the people on the EC (who will evaluate our selections for Fleet) may not know the nominee at all, and it's in your best interest to give them as much information as you can as to why this person (or chapter) deserves their vote.





## Awards Procedure:

The nominations for the Regional Awards should be taken from each Chapter's awards winners – although this does not preclude any member putting forward a nomination for any other member they feel worthy of a region award.

Winners of Regional Awards are then considered for nomination to SFI International Awards, which are selected from SFI members worldwide and announced at each year's International Conference (usually held July/August)

For example – a chapter's "Crewmember of the Year" (or some other such award) would be an obvious choice for nomination to the Region Award for "Officer of the Year". The member who is then wins the R11 award for this, would then likely be nominated (but not always) to SFI for the corresponding award in that category, for the International Award.

## Nomination Process:

Nominations may be submitted at any time by any STARFLEET member. Every chapter should nominate themselves for the chapter awards annually. Nominations may be submitted via the Region 11 web page or email to the Awards Director. All nominations for each year are due by March 31 of the following year (*example- nominations for the year 2009 must be received by March 31<sup>st</sup> 2010*). Nominations should include at least the name and chapter of the nominee and the nominator and up to 750 words describing why the nominee should be considered for the award.





## Awards Committee:

Awards are judged by the Region 11 awards committee, the members of this committee will be the COs or XOs from the various different chapters/chapters in training or their choice of representatives (1 member per chapter) and the Region 11 Coordinator make up the awards committee. The Awards Director may not be a judge. The Awards Director compiles a packet of nominations and sends it to the judges by April 15th. The judges rank the nominees for each award and return their votes to the Awards Director by April 30th. The winners are announced at the Region Summit

## Relationship To International Awards:

Regional Annual Award winners may also be nominated for the corresponding International Award by the Awards Director. At a minimum, the Chapter of the Year, and the Officer of the Year, will be nominated for an International Award. Others may be nominated on the recommendation of the Region 11 Coordinator or the Awards committee.





## Awards:

All award winners receive a certificate of commendation. Awards are divided into two types: Annual and General. Additional types may be added later.

These awards are Region 11 Awards and they are not meant to infringe on the Awards given at the Chapter level by a CO or the Chapter. The Regional Awards can coincide with, or be given in addition to a Chapter's Awards Program.

All region 11 award winners will have their names/chapters details added to the Region 11 Honours Wall that can be seen by all, on the Region 11 HQ web site [www.regioneleven.com](http://www.regioneleven.com)

## Annual Awards:

**Chapter of the Year Award:** This is awarded to the most distinguished STARFLEET chapter in Region 11. This chapter will best represent the ideals of STARFLEET, the International Star Trek Fan Club Association, Inc., and as a whole, represent the spirit and determination of SFI and Region 11. Qualifications for the chapter of the year include promotion of the basic philosophy of STAR TREK, involvement in community and/or charitable service, promotion of activities and projects that are fun for the chapter members, solid administration, and a vision for the future.





**Shakedown Chapter of the Year Award:** Awarded to the most exceptional STARFLEET new chapter in Region 11. The Shakedown Chapter of the year that best demonstrates the qualities of and the potential to become an ideal ship or station. These qualities should include a chapter newsletter, prompt and proper reporting to Region 11 Command and STARFLEET Operations/ShOC, effective chapter structure and organization, and involvement in Regional activities when possible. This Shakedown Chapter should be the one that best exemplifies the principles of the ShOC Program for developing chapters, and which best serves as a role model for other chapters-in-training.

**Support Ship of the Year:** Chosen by the Awards Committee and Regional ShOC Director for the chapter that has given and lead their Shakedown Chapter better than any other Support Ship in the Region for this year. To be eligible, a Chapter must serve as Support Ship and actively support and guide their Shakedown Chapter(s).

**Flag Officer of the Year:** Awarded to individuals who hold the rank of Fleet Captain or above. This award can be nominated by the award committee for any Region member they feel exemplifies the ideals of Rodenberry in that he/she has given their time and efforts to not only better their own ship but the Region they serve in.





**Officer of the Year Award:** This award is reserved for officers who hold the rank of Ensign or higher. This award is given to the individual who best demonstrates outstanding direction, a consistent level of guidance for fellow members, and leadership in STARFLEET through both word and action. The officer of the year also demonstrates consistent conduct in accordance with the philosophy of Star Trek, and supports the series' vision of a positive future through community service and scholastic accomplishment (where appropriate), in addition to participation in STARFLEET and chapter functions.

**Commanding Officer of the Year Award:** This award is reserved for the Commanding Officer of a Region 11 Chapter. This award is given to an individual who has shown exemplary leadership and motivational skills, and helps set the direction and vision for his/her chapter. The commanding officer of the year encourages crewmembers to work hard for their chapter, and to take interest in Regional and STARFLEET activities. The commanding officer of the year demonstrates conduct consistent with the philosophies of Star Trek and promotes the vision of the various series. To be eligible for this award, the member must have been a commanding officer for at least six months of the calendar year for which he or she is nominated.





**Enlisted Member of the Year Award:** This award is reserved for members who hold the rank of PO3 through CPO. This award is given to the individual who best displays, through his/her individual contributions, consistent support for and contribution to STARFLEET, as well as a consistent level of direction, as appropriate. The enlisted member of the year also demonstrates consistent conduct in accordance with the philosophy of Star Trek, and supports the series' vision of a positive future through community service and scholastic accomplishment (where appropriate), in addition to participation in STARFLEET and chapter functions. This individual is willing to do what it takes to get a quality job done quickly and efficiently.

**Junior Member of the Year Award:** This award is reserved for members 18 years old or younger. The junior member of the year, to the best of his or her abilities, takes an active role in chapter and STARFLEET functions and demonstrates commitment to the organization through both word and action. The junior member of the year also demonstrates the potential for leadership, consistent conduct in accordance with the philosophy of Star Trek, and support for the series' vision of a positive future through community service and scholastic accomplishment (where appropriate), in addition to participation in STARFLEET and chapter functions.





## General Awards:

**Regional Staff Member of the Year:** Chosen by the RC, for the Regional Staff member whose work and efforts over the course of the last year have been instrumental and vital to the well-being, growth and stability of the Region above all others. This nomination comes from Regional chapters to award a Staff member's efforts they feel were instrumental in providing the Region with a job "well done".

**Newsletter of the Year Award:** This award is presented to the chapter or chapter in training newsletter that best demonstrates key aspects of journalistic quality. Regularity of publication, effectiveness and attractiveness of design and layout, and quality and relevance of content are among the aspects considered. From these we get an overall winner; Newsletter of the Year. Only one issue per year will be considered.

**Web Site of the Year:** The Regional Website of the Year is for the best overall site that will be judged on Overall look, content, and ease of use will be taken into account. All regional web sites will automatically be considered for this award these include the chapters and regional and 11<sup>th</sup> Bde web sites.

**Years of Service Awards:** Awarded to a member(s) of Region 11 who have had an active membership in STARFLEET for 5, 10, 15, 20, (every 5 year increments) years. These years must have been consecutive calendar years and must be recorded as such in the STARFLEET database.

Certificates will be presented at the Region 11 Annual Summit.





Example Nomination 1:

**Nomination for Region 11 Award for Excellence  
Miles O'Brien (DS9)**

The Chief Engineer of DS9 Miles O'Brien is for me and many others both inside and outside of Region 11, an outstanding person. Being an outstanding person does not automatically make a person eligible for this very worthy award. Its how Miles has been able to turn that quality into tangible successes time after time, year after year, for his ship and crew, as well as to his regional mates in Region 11 and beyond, that make him more than qualified to receive this award.

Miles is an Engineer of remarkable skills and his style is a mix of humor and charm, mixed in with a supportive but common sensed approach, leaving plenty of room for creative input from anyone who wants to participate. As the CO of another very active station in the Region (Deep Space 9), I can't stress enough how rare, but very important these qualities really are.

Miles has exemplified what it means to be a great example, and I believe it would be a fitting tribute to him and an honor to the Region.

I am proud as the Commanding Officer of Deep Space 9, as a member within Region11, and finally as Miles friend, to submit his name for consideration for Region11 Award for Excellence. If you have any questions regarding this nomination please feel free to contact me via email.

Submitted By,  
Captain Benjamin Sisco  
Deep Space Nine





Example Nomination 2:  
**Nomination for Region 11's Officer of the Year Award**  
**Jean-Luc Picard**

I apologize in advance for what most probably will be a very repetitive summary of what I wrote for last year's nomination of the U.S.S. Enterprise's Commanding Officer (Jen-Luc) in the same category. But having said that, there are many positive things one can say about being consistent and dependable, two qualities Jen-Luc has in abundance from year to year.

Our ship and crew has accomplished a number of truly remarkable feats this year, many of those feats are listed below, and some are worthy of some regional recognition in their own right.

\*Collected, sorted, counted, and sent to Ikego Japan Navy base \$137,540.14 worth of store coupons towards the Overseas Coupon Program in 2007. As a crew we more than doubled our 2004 total of just over \$59,000.00. On a personal note, I think the U.S.S. Enterprise achieving this monumental total speaks volumes not only about the U.S.S. Enterprise, but Region 11, and ultimately STARFLEET, with a firm commitment to bettering the human condition.

\* Donated 80% of the items auctioned off at the 2005 Region 11 Summit benefiting the Australian Cancer Society. The crew of the U.S.S. Enterprise contributed \$560.00 out of the total \$1,288.00

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We could not have accomplished any of the above without the fine leadership of our Commanding Officer, Jen-Luc. It's his dedication and focus, tempered with his humorous manner that keep the crew motivated while at the same time not forgetting the fun we have as a crew.

We may be a small crew, but have a big heart, as does our Commanding Officer. Throughout every monthly meeting, Jen-Luc would talk about and encourage us on the U.S.S. Enterprise's charitable goals Jen-Luc's keen sense of wanting to give back and to contribute, took shape in his accepting the position of Treasurer for the Region in February of 2007.

Jen-Luc's style of leadership is very inspiring; he leads by example and is extremely open to suggestions from any of the crew about the types of charities we will support or the what type of things can we do as a crew at our 'fun meetings'. He never fails to encourage the entire crew to participate in our monthly meetings or regional events no mater where they take us.

The entire crew thinks Jen-Luc is prime example of what a great Commanding Officer should be at the Chapter, Region and Starfleet level, and therefore like to place Jen-Luc's name in a nomination for Region 11's Officer of the Year 2007.

Submitted by,  
Commander William Riker  
Executive Officer  
U.S.S. Enterprise, NCC-1701-E

